THIS IS A 3-PAGE FORM - ALL INFORMATION IS REQUIRED FOR PROJECT REVIEW

HISTORIC DISTRICT COMMISSION PROJECT REVIEW REQUEST

Data.

City of Detroit - Planning & Development Department 2 Woodward Avenue, Suite 808 Detroit, Michigan 48226

| Detroit, Michigan 48226 | | | | Date | | | |
|--|--------------------------|--------------------------|----------------------------|------------------|--|-----------------------|--|
| PROPERTY INFOR | RMATION | | | | | | |
| ADDRESS: | | | AKA: | | | | |
| HISTORIC DISTRICT:_ | | | | | | | |
| | Windows/ Doors | Roof/Gutters/ Chimney | Porch/ Deck | Landso Tree/P | cape/Fence/ ark | General Rehab | |
| ` | New Construction | Demolition | Addition | Other: | | | |
| APPLICANT IDEN | TIFICATION | | | | | | |
| Property Owner/ Homeowner | Contrac | ctor | Tenant or Business Occu | ıpant | Archite Consul | ect/Engineer/ tant | |
| NAME: | | COMPAN | NY NAME: | | | | |
| ADDRESS: | | CITY: | | STATE: | ZIP: | | |
| PHONE: | MOBILI | E: | E | MAIL: | | | |
| PROJECT REVIEW | REQUEST C | HECKLIST | | | | | |
| Please attach the follow *PLEASE KEEP FILE SIZE | ing documentat | tion to your requ | | | | | |
| Completed Buildi | | | | | OTE: | e of work | |
| ePLANS Permit Number (only applicable if you've already applied | | | | | Based on the scope of work, additional documentation median be required. | | |
| for permits through ePLANS) Photographs of ALL sides of existing building or site | | | | | See www.detroitmi.gov/hdc for scope-specific requirements. | | |
| Detailed photogra (photographs to sh | - | | | | | | |
| Description of exi | sting condition | 1s (including ma | terials and des | ign) | | | |
| Description of pro | | | | | | why | |
| Detailed scope of | work (formatte | ed as bulleted lis | t) | | | | |
| Brochure/cut she | ets for propose | d replacement r | naterial(s) and | or product | (s), as applic | able | |
| Upon receipt of this documer | ntation, staff will revi | iew and inform you o | of the next steps to | oward obtaining | g your building | permit from the | |

Buildings, Safety Engineering and Environmental Department (BSEED) to perform the work.

SUBMIT COMPLETED REQUESTS TO HDC@DETROITMI.GOV

P2 - BUILDING PERMIT APPLICATION

| | | | Date: |
|---|-----------------------------------|----------------------------------|-------------------------|
| PROPERTY INFORMATION | | | |
| Address: | Flo | oor:Suite | #:Stories: |
| AKA: | | | |
| Parcel ID#(s): | | | |
| Current Legal Use of Property: | F | Proposed Use: | |
| Are there any existing buildings o | | | |
| PROJECT INFORMATION | | | |
| Permit Type: | Alteration Addition | Demolition | Correct Violation |
| Foundation Only Change | _ | | |
| Revision to Original Permit #: | | | |
| Description of Work (Describe in | | | |
| Description of Work | | , je v o je o v ojy a ood ou v v | |
| | | | |
| | ☐ MBC | use change | No MBC use change |
| Included Improvements (Check | all applicable; these trade areas | require separate perm | nit applications) |
| HVAC/Mechanical Elec | trical Plumbing | Fire Sprinkler Sy | stem Fire Alarn |
| Structure Type | | _ , , | Ш |
| New Building Existing S | tructure Tenant Spac | ce Garage/ | Accessorv Buildina |
| Other: Size o | · | | |
| Construction involves changes to | | | |
| (e.g. interior demolition or construction t | • | | , |
| Use Group: Type | | MI Bldg Code Table 6 | 501) |
| Estimated Cost of Construction | | | |
| Structure Use | \$By Contractor | ¥ | By Department |
| Residential-Number of Units: | Office Gross Floor Area | Industria | al-Gross Floor Area |
| Commercial-Gross Floor Area: | | | |
| Proposed No. of Employees: | - | | |
| PLOT PLAN SHALL BE submitted o | | | |
| (must be correct and in detail). SHO | DW ALL streets abutting lot, | indicate front of lo | ot, show all buildings, |
| existing and proposed distances to | | | on Next Page) |
| | or Building Department U | | |
| Intake By: | Date: | Fees Due: | DngBld? No |
| Permit Description: | | | |
| | | | |
| Current Legal Land Use: | Prop | oosed Use: | |
| Permit#:I | Date Permit Issued: | Permit Cos | t: \$ |
| Zoning District: | Zoning G | rant(s): | |
| Lots Combined? Yes | No (attach zoning c | learance) | |
| Revised Cost (revised permit applicate | tions only) Old \$ | New \$ | <u> </u> |
| Structural: | Date: | Notes: | |
| Zoning: | Date: | Notes: | |
| Other: | Date: | | |
| | | | |

| IDENTIFICATIO | N (All Fields Requi | ired) | | | |
|--|---|--|--|---|---|
| Property Owner/H | Homeowner | Property O | wner/Hom | eowner is Permi | t Applicant |
| Name: | | Cor | npany Nar | me: | |
| Address: | | City |) | State: | Zip: |
| Phone: | | Мо | bile: | | |
| | | | | | |
| Contractor | Contractor is Perm | | | | |
| Representative Nar | me: | | Company N | lame: | |
| Address: | | City: |) | State: | Zip: |
| Phone: | Mobile: | | Ema | ail: | |
| City of Detroit Licer | nse #: | | | | |
| | | | T | | |
| | JSINESS OCCUPA | | | | |
| Name: | Phone: | | En | naii: | |
| ARCHITECT/EN | IGINEER/CONSU | LTANT | Architect/E | Engineer/Consulta | nt is Permit Applicant |
| | St | | | | |
| | | | | | |
| | Mobile: | | | | |
| | WNER AFFIDAVIT | | | | |
| on this permit appli requirements of the inspections related | I am the legal owner cation shall be completed in the complete city of Detroit and taken to the installation/work corporation any portion any portion and the corporation and portion and | eted by me. I a lke full respons rk herein descr | am familiar sibility for a ribed. I sha | with the applica all code complian Il neither hire no | ble codes and nce, fees and r sub-contract to any |
| Print Name: | (Homeowner) | Signature: | | | Date: |
| | n to before me this | | | | |
| | | | | | |
| | (Notary Public) | | | ı | |
| | PERMI [*] | T APPLICAN | SIGNAT | JRE | |
| restrictions that may certify that the prop to make this applica all applicable laws a inspections are rec | t the information on the supply to this constructions and work is authorized ation as the property and ordinances of juriquested and conduction and that expire | uction and am zed by the ow owner(s) auth sdiction. I am ted within 18 | n aware of romer of the orized age aware that of days of the original aware that of the original aware of the original aware that or | my responsibility record and I hav nt. Further I agre at a permit will | thereunder. I we been authorized ee to conform to expire when no |
| Print Name: | (Permit Applicant) | Signature: | | | Date: |
| | | | | | |
| Driver's License #: | to bofore mon this | | expiration: | | |
| Subscribed and swor | n to before me this | aay of | | A.D | County, Michigan |
| Signature: | (Notary Public) | iviy C | ommission | ı ⊏xpıres: | |
| 6 6 | 22 (4) | | . (40 | 70 407004000 | NCI 405 45004 |

Section 23a of the state construction code act of 1972, 1972PA230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Visitors of Section 23a are subject to civil fines.

This application can also be completed online. Visit detroitmi.gov/bseed/elaps for more information.



HISTORIC DISTRICT COMMISSION REVIEW & PERMIT PROCESS

SUBMIT **COMPLETE APPLICATION** TO HDC STAFF **Application Staff** placed on Substantial Corrected **Reviews** upcoming HDC application Scope meeting Scope submitted agenda³ to HDC **HDC HDC** Staff **Applicant** issues Denial appeals OR Reviews **Denies** with Appeal corrects Scope Proposal Procedure application Appeal filed Staff issues a **HDC** w/State Certificate of **Approves** Hist. Pres. **Appropriateness** Review Board **Proposal** (COA)

OBTAIN BUILDING PERMIT

FROM BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPT. (BSEED)

* THE **COMMISSION MEETS REGULARY AT LEAST ONCE PER MONTH,** TYPICALLY ON THE SECOND WEDNESDAY OF THE MONTH.

(SEE WEBSITE FOR MEETING SCHEDULE/AGENDAS)

FIND OUT MORE AT WWW.detroitmi.gov/hdc