

THIS IS A 3-PAGE FORM - ALL INFORMATION IS REQUIRED FOR PROJECT REVIEW

# HISTORIC DISTRICT COMMISSION PROJECT REVIEW REQUEST

City of Detroit - Planning & Development Department  
2 Woodward Avenue, Suite 808  
Detroit, Michigan 48226

DATE: \_\_\_\_\_

## PROPERTY INFORMATION

ADDRESS(ES): 19208 PARKSIDE ST AKA: \_\_\_\_\_

PARCEL ID: \_\_\_\_\_ HISTORIC DISTRICT: \_\_\_\_\_

SCOPE OF WORK: (Check ALL that apply)

Windows/Doors     Walls/Siding     Painting     Roof/Gutters/Chimney     Porch/Deck/Balcony     Addition  
 Demolition     Signage     New Building     Major Alteration (3+ scope items)     Site Improvements (landscape, trees, fences, patios, etc.)

BRIEF PROJECT DESCRIPTION: TRAR OFF 2 LAYER ASPHALT/WOOD  
INSTALL METAL ROOF

## APPLICANT IDENTIFICATION

Property Owner/Homeowner     Contractor     Tenant or Business Occupant     Architect/Engineer/Consultant

NAME: JOSHUA SANDLSON COMPANY NAME: AMERICAN METAL ROOFS

ADDRESS: 1875 LANING RD CITY: CHARLOTTE STATE: ME ZIP: 48813

PHONE: 517-543-1408 MOBILE: \_\_\_\_\_ EMAIL: JOSH@AMERICANMETALROOFS.COM

## PROJECT REVIEW REQUEST CHECKLIST

Please attach the following documentation to your request:  
\*PLEASE KEEP FILE SIZE OF ENTIRE SUBMISSION UNDER 30MB\*

- Completed Building Permit Application (highlighted portions only)
- ePLANS Permit Number (only applicable if you've already applied for permits through ePLANS)
- Current Photographs: Including the front of the building & detailed photographs of the area(s) affected by the proposed work. All photographs must be labeled or captioned, e.g. "west wall", "second floor window," etc.
- Description of existing conditions (including materials and design)
- Description of project (if replacing any existing material(s), include an explanation as to why replacement--rather than repair--of existing and/or construction of new is required)
- Detailed scope of work (formatted as bulleted list)
- Brochure/cut sheets for proposed replacement material(s) and/or product(s), as applicable

**NOTE:**

Based on the scope of work, additional documentation may be required.

See [www.detroitmi.gov/hdc](http://www.detroitmi.gov/hdc) for scope-specific requirements.

Upon receipt of this documentation, staff will review and inform you of the next steps toward obtaining your building permit from the Buildings, Safety Engineering and Environmental Department (BSE&ED) to perform the work.

**SUBMIT COMPLETED REQUESTS TO: [HDC@DETROITMI.GOV](mailto:HDC@DETROITMI.GOV)**