



CONTRACTOR LICENSE #2102200083

48 Maple St. River Rouge, MI 48218

Q.O – Errol Parks (313) 399-7291

(Independent Contractor and Agent to the Insured)

To whom it may concern,

As it relates to 15327 Warwick, I misunderstood the process thinking it was acceptable to proceed with ordering windows once I applied for my permit. I was not aware there were additional approvals needed beyond the HRD Preservation Department.

I had done this before and there has never been any problems. I thought it was acceptable to do. Also, this was only done to allow project to be completed on schedule as windows normally take two to six weeks to arrive.

Windows ordered were in compliance with windows that were in the house on upper level with the exception of them being colonial.

Sincerely,

*Errol Parks.*