- 1. Can you please send me pictures of the windows you received? Email sent
- 2. Are the Grids on the exterior, interior or between the glass? They are between the glass
- 3. Can you please send me a short description of the 6 windows that you are proposing to replace?

You can use the list I made below or similar (for example):

Description of Existing Conditions / scope of work:

Window 1 – First floor, Front (1)- wood, double hung – grid pattern 8/12 -- to be replaced with *Vinyl Max* double-hung vinyl window, as proposed, <mark>with 4/3 grid pattern</mark>.

Window 2- First Floor, Front (2) - wood, double hung – grid pattern 8/12 -- to be replaced with *Vinyl Max* double-hung vinyl window, as proposed, <mark>with 4/3 grid pattern</mark>.

Window 3- First Floor, Front (3) - wood, double hung – grid pattern 6/9 -- to be replaced with *Vinyl Max* double-hung vinyl window, as proposed, with 3/3 grid pattern.

Window 4- First Floor, Side? (1) - wood, double hung – grid pattern -- 6/9 to be replaced with *Vinyl Max* double-hung vinyl window, as proposed, with 3/3 grid pattern.

Window 5- First Floor, Side? (2) - wood, double hung – grid pattern 8/12 -- to be replaced with *Vinyl Max* double-hung vinyl window, as proposed, with 3/3 grid pattern.

Window 6- First Floor, Side? (3)- wood, double hung – grid pattern 8/12 -- to be replaced with *Vinyl Max* double-hung vinyl window, as proposed, with 3/3 grid pattern.