

CITY OF DETROIT FISCAL 2011/12 BUDGET

AGENCY 35 NON-DEPARTMENTAL

MISSION

The Non-Departmental budget provides funds for activities, which are not the responsibility of any other single agency. Non-Departmental is also the depository agency for General Fund subsidy appropriations for enterprise activities and for a wide variety of General Fund revenues, which cannot be credited to any specific department.

DESCRIPTION

This agency provides funding for expenditures, which are not specifically associated with any single department's activities and includes funding for the Board of Ethics, Detroit Building Authority, the Cable Commission and the Charter Revision Commission.

Non-Departmental is also the depository agency for General Fund subsidy appropriations for enterprise activities and accounts for a wide variety of General Fund revenues that cannot be credited to any specific department.

The **Board of Ethics** investigates and resolves complaints regarding alleged violations of the Ethics Ordinance by public servants, and issues advisory opinions regarding the meaning and application of provisions of the Charter, City ordinances or other laws or regulations establishing standards of conduct for public servants. The Board is charged with monitoring and recommending improvements in the disclosure requirements, and in the standards of conduct under the Ethics Ordinance.

The **Detroit Building Authority (DBA)** is primarily responsible for administering capital projects, as determined by each respective City Department, with identified capital funds. Critical functions include: encumbering funds through Contracts of Lease; managing the bid, RFP/RFQ process; issuing contract awards; securing the necessary clearances; advising contractors of Executive Order 2007-1 requirements; execution of contract documents; monitor design development and construction for each DBA capital project; review and approve contract invoices; oversee payments to vendors.

Media Services (formerly Detroit Cable Communications Commission (DCCC)) was established by ordinance in 1981, as the City of Detroit's local video franchising authority with direct responsibility for the review and issuance of franchise agreements and permit agreements to telecommunications providers who seek to obtain access to and ongoing use of the City's right-of-way for telecommunications facilities. Media Services is responsible for the daily programming, operation and management of Government Access Channel 10. Beginning with FY 2010-11, the Education Access Channel 22 is now the responsibility of the Detroit City Council.

Communication Services major functions include the development and implementation of city-wide communication initiatives including Motor City Makeover and Angels' Night; assisting departments and elected officials in communicating information and services to the public; maintaining the City's web site; operating the Total Copy Center; and providing an account of city initiatives, activities and events through photography.

The City of **Detroit Charter Revision Commission** is a quasi-governmental agency initiated by a vote of the people and charged with the responsibility of examining the Charter of the City. The Charter Revision Commission has up to three (3) years to revise the City Charter and submit it to a vote of the people. The commission has nine (9) elected members, staff and a host of volunteers. The commission conducts hearings, engages in public debate and will take information and recommendations from community stakeholders.

DEPARTMENTAL FINANCIAL INFORMATION

	GENERAL FUND	INTERNAL SERVICE FUND	TOTAL
EXPENDITURES	\$ 319,098,816	\$8,487,311	\$ 327,586,127
REVENUES	983,613,697	8,487,311	992,101,008
NET TAX COST	\$(664,514,881)	\$ 0	\$(664,514,881)
POSITIONS	18	0	18