

CITY OF DETROIT FISCAL 2009/10 BUDGET

AGENCY 47 GENERAL SERVICES

MISSION

The General Services Department (GSD) supports General Fund operating departments by managing municipal leases, operating municipal facilities, grounds, urban forestry and fleet, and managing the inventory of major field operations.

DESCRIPTION

The GSD has five divisions: Grounds Maintenance, which maintains all city-owned grounds, parks, right of ways, vacant lots and the urban forest; Fleet Management which procures, maintains and makes available appropriate vehicles for General Fund operations; Property Management, which maintains an accurate inventory of municipal spaces, and participates in negotiating lease agreements for office space, or sales of city-owned facilities; and Inventory Management, which receives, organizes, stores, monitors, secures and tracks usage of inventories of major city field operations.

GOALS

1. Maintain all city-owned grounds, parks, medians, freeway berms of public right of ways, vacant lots and the urban forest of the City.
2. Procure, maintain and make available appropriate vehicles for General Fund operations.
3. Procure, manage, store, dispense and secure fuel and fueling sites for General Fund operation vehicle fleets.
4. Procure and manage cost-effective space and occupancy arrangements for General Fund city operations.
5. Clean and maintain all city-owned facilities.
6. Manage human and technological resources associated with security of city operations and facilities.
7. Receive, store, monitor and track inventories of major city field operations.

DEPARTMENTAL FINANCIAL INFORMATION

	GENERAL FUND	TOTAL
EXPENDITURES	\$49,379,059	\$49,379,059
REVENUES	<u>14,129,754</u>	<u>14,129,754</u>
NET TAX COST	\$35,249,305	\$35,249,305
POSITIONS	418	418