CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF THE ASSESSOR
Operations and Administrative Services

COLEMAN A. YOUNG MUNICIPAL CENTER
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DETROIT, MI 48226
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E-Mail: Assessorssalesteam@detroitmi.gov

PRINCIPAL RESIDENCE EXEMPTION PRIOR YEAR ADJUSTMENT
SUPPORTING DOCUMENTATION REQUEST

Owner and Property Information

Name of Owner: _____

Name of Co-Owner: _____

Phone Number: _____

Parcel ID #: _____

Property Address: _____

Dear taxpayer:

You have submitted Form 2368 Principal Residence Exemption Affidavit (PRE) to the Office of the Assessor. The Affidavit indicated a prior year occupancy date. To receive a prior year adjustment, you are required to furnish proof of residency within 30 days of filing a Principal Residence Exemption Affidavit (PRE) to our office. Documentation must meet the requirements for the exemption for the current calendar year or the immediate preceding three calendar years.

Years requesting adjustments

2022 ☐

2021 ☐

2020 ☐

Submitted documentation used to provide proof of residence for all 3 years (please check all that applies):

➢ Valid State Issued Driver's License/ ID ☐

Required-does not count as single use of documentation.

➢ Voters Registration Card ☐
➢ Utility Bill ☐
➢ Income Tax Return ☐

Bank Statements w/o account information ☐
Medical Bills ☐
Current Court Documents ☐
Motor Vehicle Registration ☐

Owner's Signature: _____   Date: _____

Co-Owner's Signature: _____   Date: _____

An owner who owned and occupied a principal residence within the time period prescribed in MCL 211.7cc(2) for which the exemption was not on the tax roll must file Form 2368 *Principal Residence Exemption (PRE) Affidavit* with the local tax collecting unit claiming an exemption under this section for the current calendar year or the immediately preceding three calendar years.