

General Services Department

Plan Your Fun! Take Part!

#TakePart in Parks in the D!



TAKE PART
Opportunity Rising



**PLAN YOUR FUN!
TAKE PART IN
PARKS IN THE**



**Host your next event in one of our city parks.
Reserve a green space, shelter or athletic field.
All park events require a reservation. Some may
require permits or Detroit City Council Approval.**

Park Permits and Reservations



LEVELS OF MAIN EVENTS

- Events that do not require a permit
- Events that require a Park Permit
- Events that require a full review by the Special Events Management Team

St. Whitty Thang
Outdoor

The image shows two men in a park setting. One man is wearing a blue t-shirt with the text 'St. Whitty Thang' and 'Outdoor' and a logo of a lion. They are both smiling and appear to be preparing food on a grill. The background shows green trees and a grassy area.



NO PERMIT REQUIRED

RULES

- Less Than 45 People
- No Structures
- No Inflatables
- No Vending
- No Alcohol
- No Amplified Music

The image shows a group of people gathered under a wooden picnic shelter in a park. There are picnic tables, a large roll of paper, and various supplies on the ground. A man in a white shirt and a purple cap is standing in the foreground. The background shows a grassy field and trees.

Park Permits and Reservations



PARK PERMIT REQUIRED

RULES

- Over 45 People
- 10x10 or Larger Structure
- Inflatable Present
- Vending
- Alcohol
- Amplified Music
- Exclusive use of Shelters, Field, and/or Courts



SPECIAL EVENT MANAGEMENT TEAM REVIEW REQUIRED

RULES

- Over 250 People
- Structures or Canopies 10x10
- Food Trucks/Catering
- Vending
- Alcohol
- Amplified Music

Park Permits and Reservations

SEMT REVIEW

- If you meet any of the criteria listed submit Special Events Application 60 days prior to your event.
- Applications reviewed every 2 weeks.
- You will ask to present your event to the SEMT and answer any questions they may have.
- SEMT will then pre-approve or disapprove your event and submit your event for approval by city council.
- You must go to various departments to get each approval, permit, and pay applicable fees.
- Pending council approval and when permits And fees for all divisions are complete, you can hold event.
- Process can become lengthier if event includes Vending and/or Alcohol

Detroitmi.gov/recevents

SCHEDULE OF FEES

ITEM	RESIDENT	NON-RESIDENT
Canopy Permit (10x10 or less; 2 max)	\$30	\$40
Picnic Shelter	\$75	\$100
Inflatable Permit (max 2)	\$30	\$40
Special Event (1-4 hours)	\$750	\$850
Special Event (5-8 hours)	\$1500	\$1600
Festival/Concert (per day)	\$5000	\$5100
Festival/Concert Security Deposit	\$5000	\$5000
Special Events Vending	\$250	\$250



TAKE PART
Opportunity Rising

General Services Department

Opportunity in the D!

Sale in City Parks, City Recreation Centers and at Spirit Plaza!



TAKE PART
Opportunity Rising

#TAKEPART IN #OPPORTUNITYINTHE D WITH #DETROITREC

BECOME A 2023

DETROIT PARKS AND RECREATION LICENSED VENDOR!

Make Money at Detroit Parks, Detroit Recreation Centers and at Detroit Recreation Sponsored Events!

One Time Fee for the entire season: April 1-October 31!
Food Trucks, Food Tents, Food Carts and Dry Vendors ON

You must be on the Licensed Vendor List to sell in city park
It is strictly prohibited to sell at city parks without being hir
booked by Detroit Parks and Recreation or an event organ
approved by Detroit Parks & Recreation.

Apply Today: detroitmi.gov/recreation

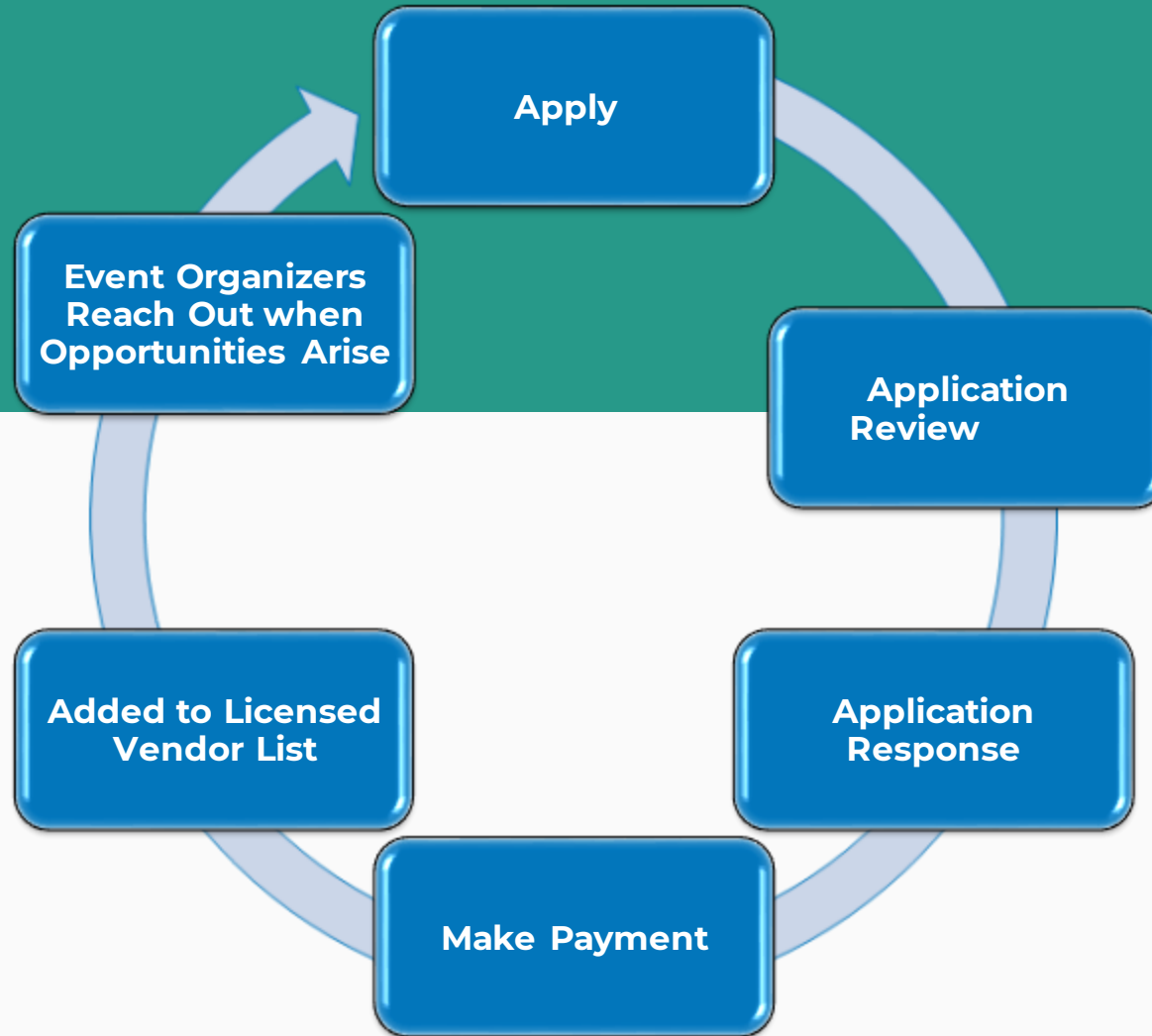
How to Become a City of Detroit Vendor?

- Vendors must be licensed to sale by the Buildings, Safety, Engineering and Environmental Department. (BSEED)
- Vendor License is \$115 per event.
- This process is managed by the BSEED licensing division.
- The General Services Department does not have authority or input in vendor selling outside of recreation assets: city parks and recreation centers.
- It is strictly prohibited for vendors to pull up and sale at city parks.
- Vendors must be scheduled or booked by an event organizer.
- Event Organizers: Groups that host events in city parks.
 - City Departments
 - Community Groups
 - Organizations
 - Businesses
 - Sororities, Fraternities, etc.

General Services Department-Licensed Vendor List

- **The General Services Department in collaboration with the Buildings, Safety, Engineering and Environmental Department, the Health Department and the Fire Department launched a new process to lessen the cost to do business in city parks, city recreation centers and at Spirit Plaza.**
- **As the administering agency, the General Services Department is an event organizer during the peak event season, April-October.**
- **This allows vendors to pay the license fee one time for the season rather than each time they are hired.**
- **Once payment is made, approved vendors are added to the licensed vendors list to be booked by the General Services Department, other departments and other event organizers.**

Licensed Vendor List Process



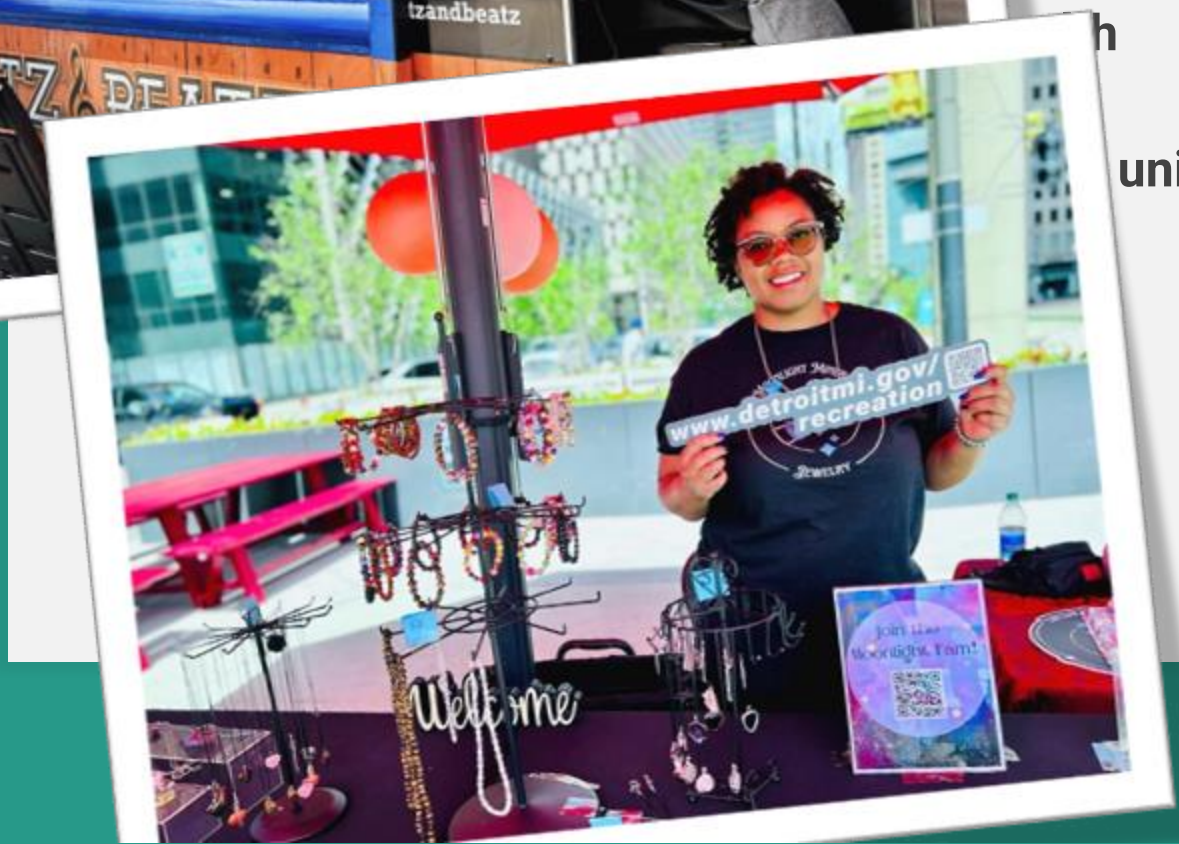


How do you get on the licensed vendor list?

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unit



Non-Mobile Food Units

- **Businesses selling convenience items, baked goods, etc. are not eligible for the licensed vendor list.**
 - **These business are still allowed to be booked by an event organizer. However, they are not eligible for the licensed vendor list due to health and safety relative to public food consumption.**



Scheduling

- The General Services Department only schedules vendors for departmental events at city parks, recreation centers and at Spirit Plaza.
- Other event organizers receive the list and book at their needs.



Scheduling

- The General Services Department events team schedules vendors for annual calendar events, Spirit Plaza and for event park partners.
- Recreation center staff schedules vendors for recreation center events.



Annual Events Calendar

- (4) Community Festivals
- (2) Music Series
- All events free to the public
- based or minority event vendors 60% Detroit based and minority event suppliers
- 95% Detroit



**Opportunity
Rising**



Spirit Plaza Events Examples



SPIRIT PLAZA
MAY 15TH-27TH SCHEDULE
MON-FRI • 11AM-3PM | SAT • 5-10PM
(PROGRAMMING IS SUBJECT TO CHANGE BASED ON THE WEATHER)

MONDAY 5/15 "BEST MONDAY" 11AM-3PM MUSIC & FOOD TRUCKS SMOKE RING FABLO'S TACOS	TUESDAY 5/16 "TALK TO ME TUESDAY" 11AM-3PM MUSIC & FOOD TRUCKS POP'S SWEETS GREEDY RICE	WEDNESDAY 5/17 "TAKE THE TIME OUT WEDNESDAY" 11AM-3PM MUSIC & FOOD TRUCKS DOG GONE EATZ SPICE RACK	THURSDAY 5/18 "GET JAZZ THURSDAY" 11AM-3PM MUSIC & KARAOKE & FOOD TRUCKS MEXI-CASIAN GRILL MR. CREOLE	FRIDAY 5/19 "SALO & GRINDERS FRIDAY" 11AM-3PM MUSIC & FOOD TRUCKS ELL ELLIS MOTOWN DAWG SLINGERS
MONDAY 5/22 "BEST MONDAY" 11AM-3PM MUSIC & FOOD TRUCKS ELL ELLIS FABLO'S TACOS DELECTABOWL	TUESDAY 5/23 "TALK TO ME TUESDAY" 11AM-3PM MUSIC & FOOD TRUCKS MEXI-CASIAN MR. CREOLE MR. CREOLE	WEDNESDAY 5/24 "TAKE THE TIME OUT WEDNESDAY" 11AM-3PM MUSIC & FOOD TRUCKS FRESH & MILDRED'S CORNERS TACOBACHI POP'S SWEETS	THURSDAY 5/25 "GET JAZZ THURSDAY" 11AM-3PM MUSIC & KARAOKE & FOOD TRUCKS POP'S SWEETS SMOKE RING GREEDY RICE	FRIDAY 5/26 "SALO & GRINDERS FRIDAY" 11AM-3PM MUSIC & FOOD TRUCKS DOG GONE EATZ
SATURDAY 5/27 "MEMORIAL DAY IN THE '3" 5PM-10PM MUSIC & KARAOKE & FOOD TRUCKS MECHANICAL BULL & ACTIVITIES MOTOWN DAWG SLINGERS ELL ELLIS				

WE'RE BACK OPEN!
THE SPIRIT PLAZA | 2 WOODWARD AVE

TAE
TRAIL ACCESS EXERCISE TRAIL

City of Detroit
General Services Department
Parks and Recreation Division



#TAKEPART IN THE SPIRIT FIESTA
CINCO DE MAYO
2 DAY CELEBRATION

General Services Department
Parks and Recreation Division

FEATURING
THE DETROIT ROLL HOUSE TEQUILA CRAWL | 5PM-10PM

FRIDAY MAY 5TH 2023 DANCING IN THE D-SALSA EDITION, HUSTLE LESSONS W/ HARVEY DOBBS & MR. MEECH, FOOD TRUCKS SOUNDS BY: DJ ROC WIT MOE	SAT. MAY 6TH 2023 SOUNDS BY: CHULO & DJ LIXXER, MECHANICAL BULL, BOXING RING, CARNIVAL GAMES, LIVE PERFORMANCES, FOOD TRUCKS W/ TACO COMPETITION, VENDORS, GIVEAWAYS
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SPIRIT PLAZA 2 WOODWARD AVE
FREE TO THE PUBLIC (FOOD TRUCKS, VENDORS AND DETROIT ROLL HOUSE AT COST)
DETROITMI.GOV/RECEVENTS
@DETROITPARKSREC

TAE
TRAIL ACCESS EXERCISE TRAIL



#TAKEPART IN SPIRIT SUNDAYS
MOTHER'S DAY Brunch
MAY 14TH 2023
12PM-4PM

General Services Department
Parks and Recreation Division

Sounds by DJ Tru, Mommy & Me Free Painting course for the first 50 participants, Free Tea & Pastries for the first 50 participants, Brunch food truck options, Live Performances, Vendors
Free to the Public (Food Trucks and Vendors at cost)

SPIRIT PLAZA 2 WOODWARD
DETROITMI.GOV/RECEVENTS
@DETROITPARKSREC

TAE
TRAIL ACCESS EXERCISE TRAIL

Take Part in #ParksintheD

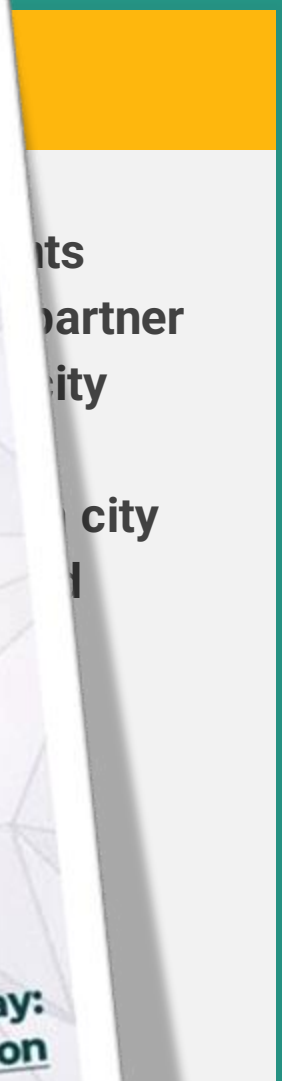
BECOME A PARK EVENT PARTNER

Host your event or event series in
collaboration with
Detroit Parks and Recreation.
Your event must be free to the public



General Services
Department
PARKS AND RECREATION
DIVISION

Apply Today:
detroitmi.gov/recreation



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Partner
city
city
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Park Event Partner Examples



#TakePart in
FREE
YOGA
CLASSES
Yoga by Imani Janée
@Riverside Park 3085 W. Jefferson Ave.

Tuesdays 6pm-7pm	Saturdays 9am-10am
June 20	July 18
June 27	July 25
July 11	July 1

June 17 July 8
June 24 July 22

Please Register


All participants must sign a liability waiver.
Spaces are limited. Bring your own mat.
Food Trucks and Dry Vendors with be available at cost.
detroitmi.gov/recevents

Logos: City of Detroit, General Services Department Parks and Recreation Division, IJ



#TakePart in
RIVERSIDE
PARK
EatsWeek
@Riverside Park
3085 W. Jefferson Ave.

Eat from Detroit's hottest food trucks!
Shop with local vendors!

June 14 11am-7pm	June 17 11am-7pm
June 15 11am-7pm	June 18 11am-6pm
June 16 11am-7pm	

#FindYourFun with #ParksintheD

Logos: City of Detroit

Take Part

Park Reservations. Park Permits. Recreation Special Events Opportunities.

www.detroitmi.gov/recreation

Contact Information

Park Hotline: 313-224-1100

Vacant Lot Cutting: 313-628-0900

Park Patrol Dispatch: 313-628-0910

GSD Security Tip Line: 313-268-3778

CITY OF DETROIT • GENERAL SERVICES DEPARTMENT

PARK & RECREATION



General Parks Hotline

313-224-1100



PRESS 1 Permits for Sports or Events

Any event of over 25 people in a park should apply for a permit at:
detroitmi.gov/recreation
Picnic shelters and sports fields are on a first-come, first-served basis if not reserved



PRESS 2 Park Mowing + Trash Pick Up

For questions, comments on mowing or trash pick-ups in a City park



PRESS 3 Park Repairs

Report any damaged or broken park equipment, such as swings, to the Park Development Unit or via the Improve Detroit app



PRESS 4 Forestry

Report a dead or hazardous tree or request a new tree on City property or in the public right of way (between the street and sidewalk)



313-628-0900 Vacant Lot Cutting

All vacant lots within the city will be cut four times this summer.



Report issues via **Improve Detroit App**

Download the app and report park and other issues.
Report any non-emergency safety issues

Park Patrol Dispatch - 313-628-0910

During the summer season, there is a designated Detroit Police Unit for citywide parks.

CityWideParks@detroitmi.gov

For emergencies,
Call 9-1-1

Hours of Operation:
Tuesday - Thursday 3 - 11 pm
Friday - Sunday 11 am - 11 pm

GSD SECURITY TIP LINE
313-268-3778

Find Your Fun!

Stay Engaged and Connected to Detroit Parks and Recreation!

Follow Us on Facebook, Instagram and Twitter!

[@detroitparksrec](#)

GENERAL SERVICES DEPARTMENT: District 1 Park Updates



**General Services
Department**

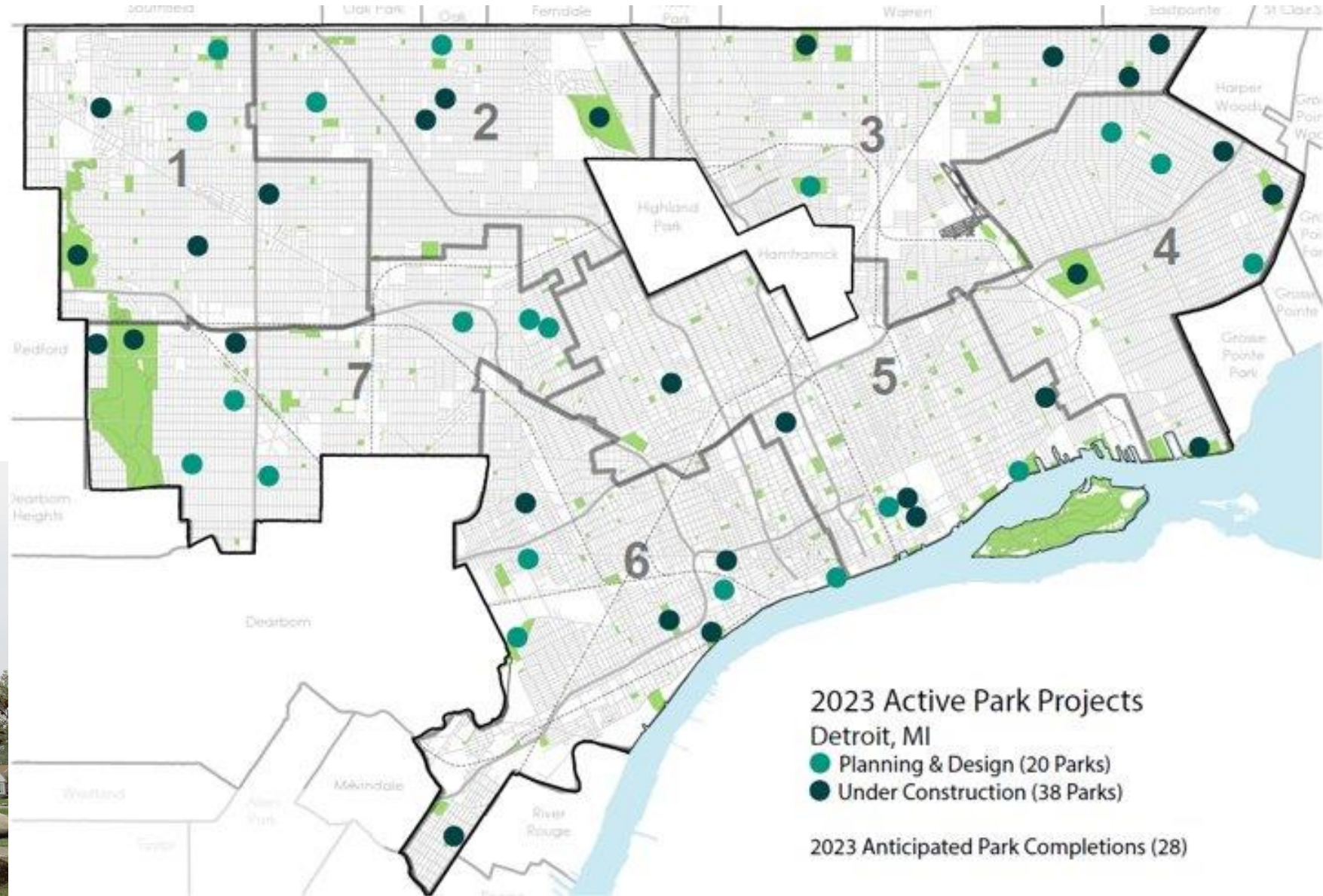
PARKS

City owns over 300 Parks,
totaling over 5,000 acres

156 Parks have been
improved since 2015

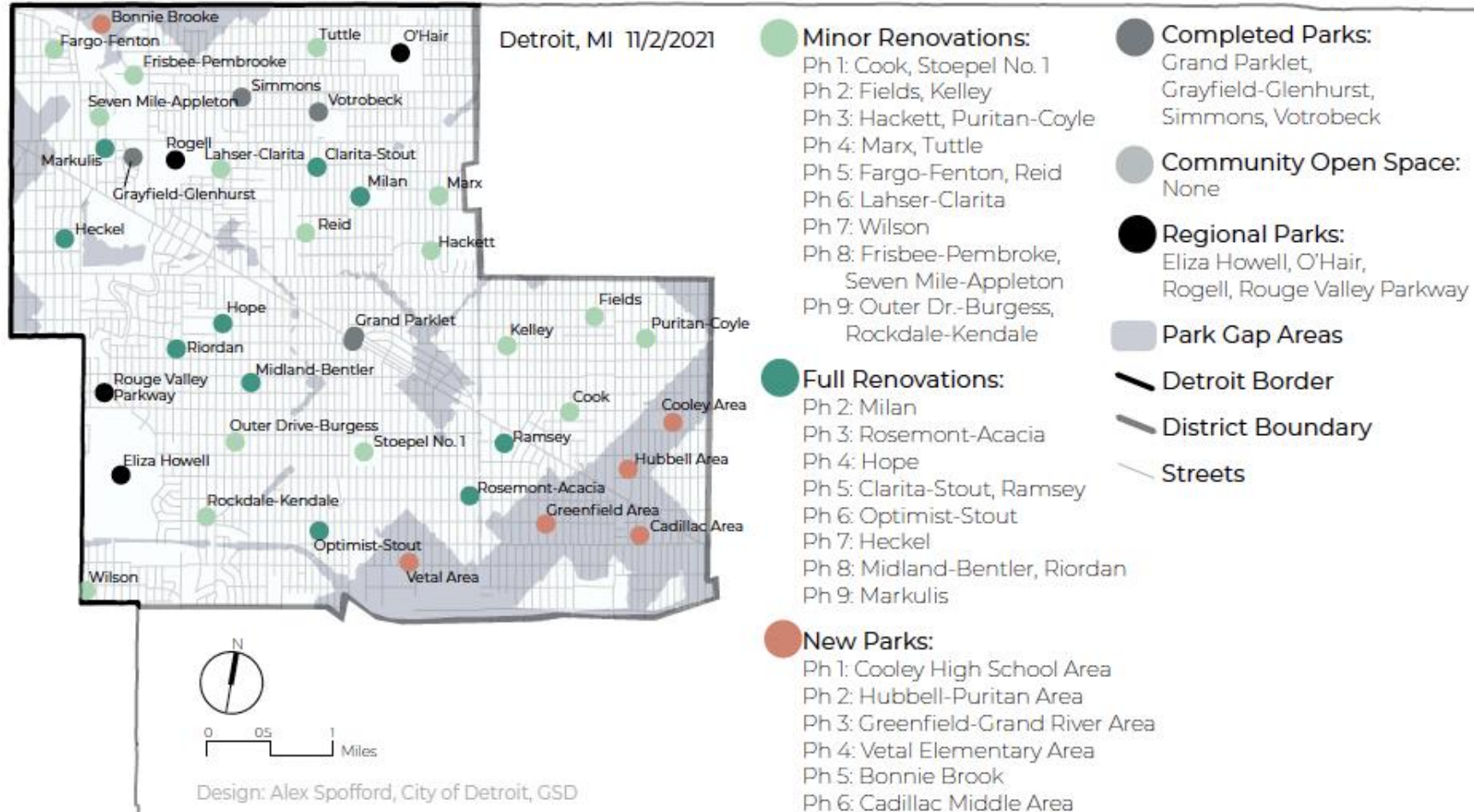
Tim Karl – Chief of Landscape
Architect (oversees all park design
and construction)

Dara O'Byrne – Chief Parks
Planner (oversees all park planning
and engagement)



D1 PARKS

District 1 - Neighborhood Parks



D1 PARKS SUMMARY

Recently complete park projects

- Heckel Park
- Kelley Park Shelter
- Lahser Clarita Park

Parks under construction or starting soon

- Stoepel#1 Park Improvements
- Eliza Howell Road Reconstruction
- Rogell Park
- Kelley Park phase 2 improvements

Parks in Planning & Design phase

- Milan Park
- Eliza Howel Master Plan (grant application in)
- O'Hair Park Master Plan (grant application in)



RECENTLY COMPLETED DI PARK PROJECTS

Heckel Park



RECENTLY COMPLETED DI PARK PROJECTS

Lahser Clarita Park



RECENTLY COMPLETED DI PARK PROJECTS

Kelley Park Phase 1: Shelter



D1 PARK PROJECTS UNDER CONSTRUCTION

Stoepel # 1 Park

- Walkways
- Challenge Course
- New Picnic Shelter
- Existing Picnic Shelter Extension
- Ball Field Surface Repairs
- Tennis Courts Repairs

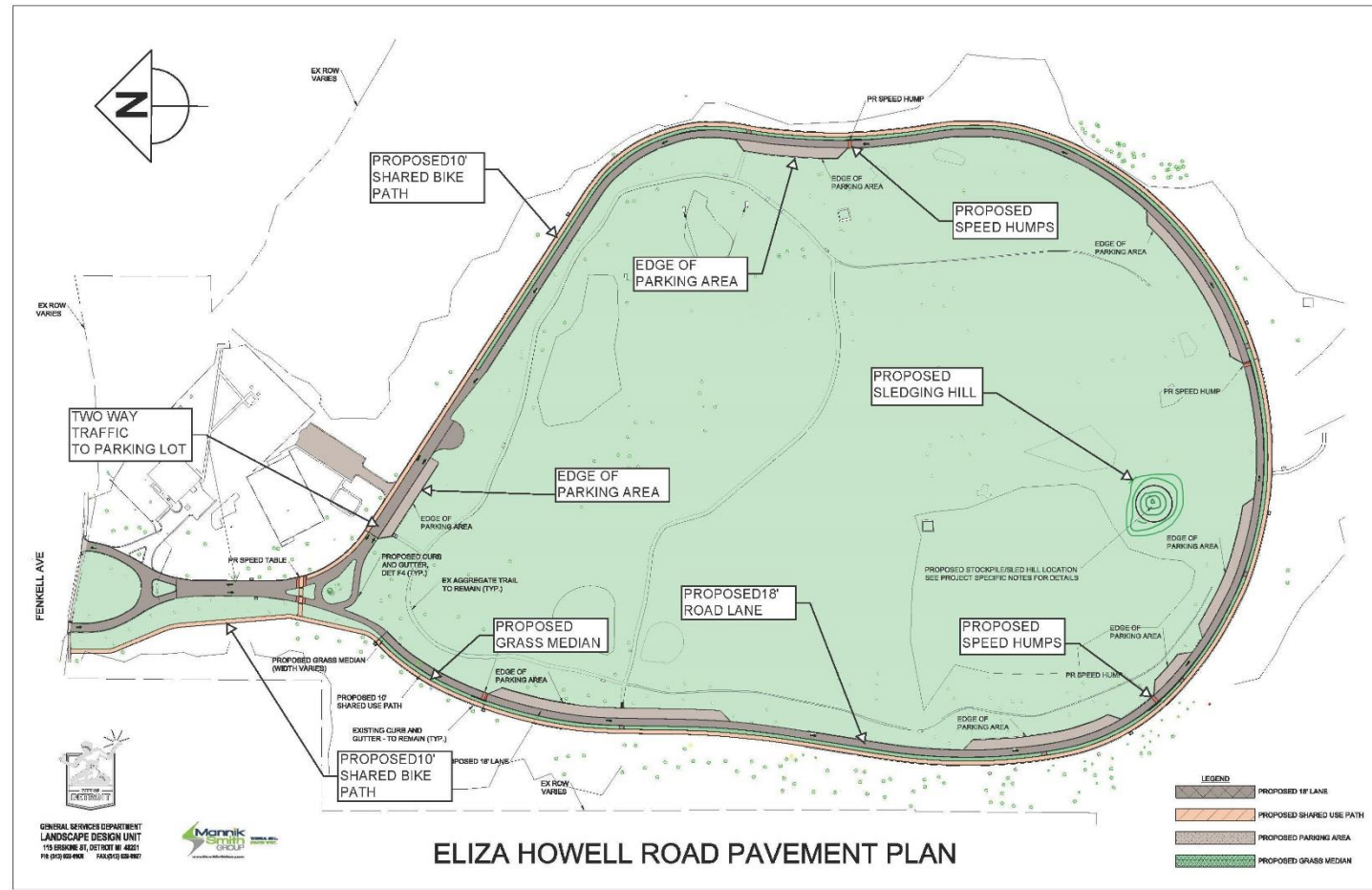
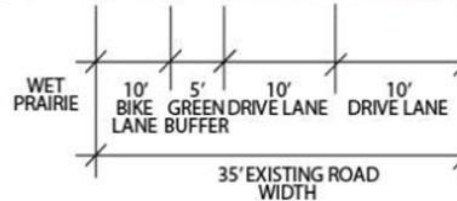
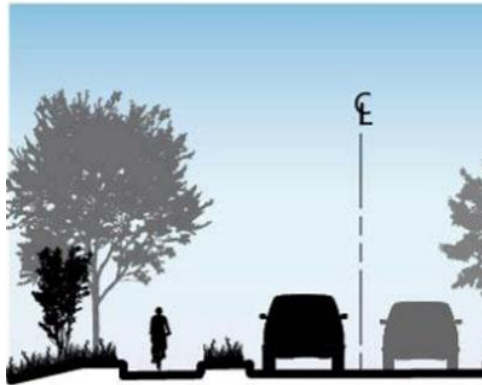


D1 PARK PROJECTS STARTING SOON: Eliza Howell

PROJECT SCOPE:

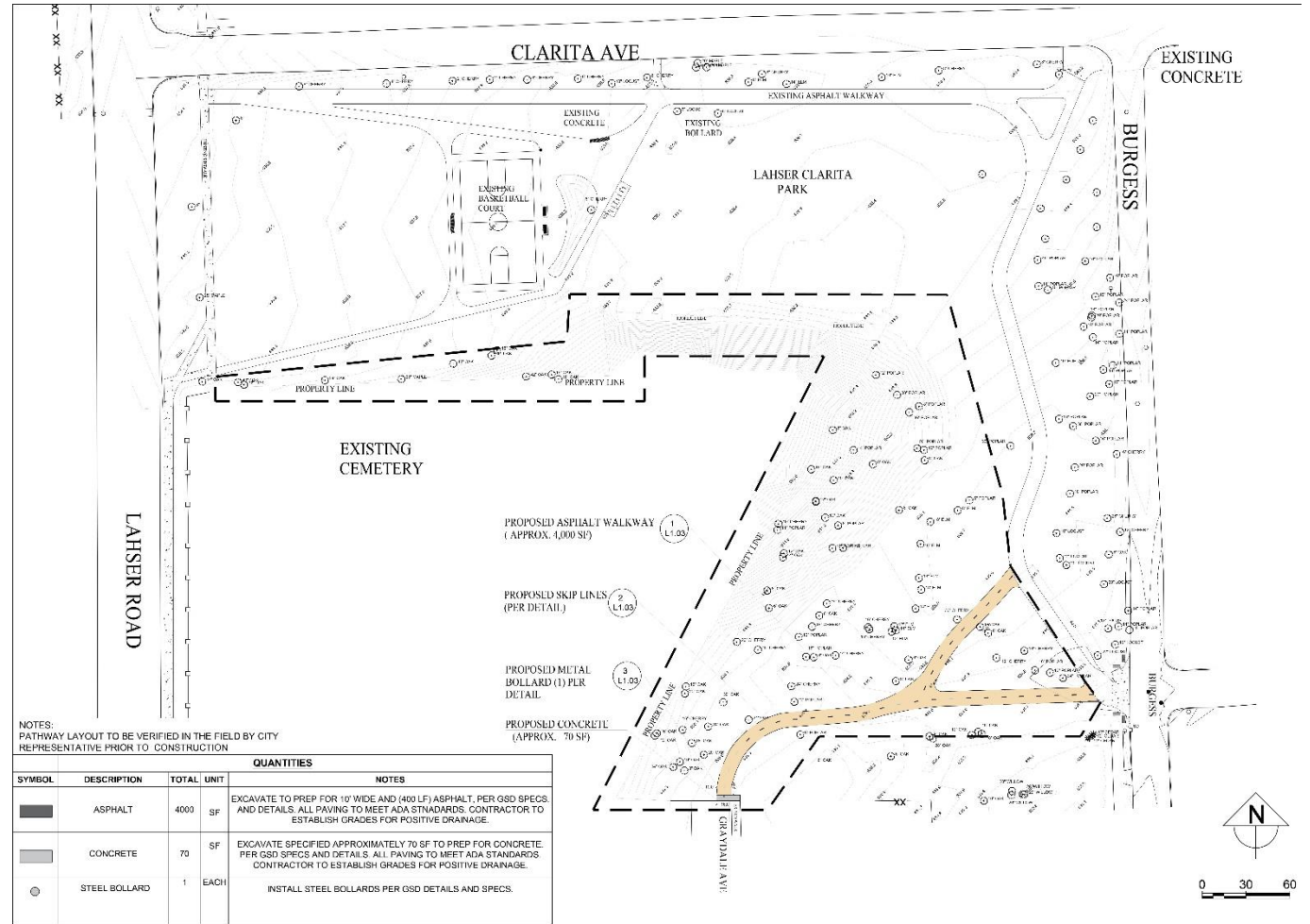
- Approx. 1.3 Mile Road Loop Reconstruction
- Improve Stormwater System
- Pavement Markings/Bike Lanes Separated by grass median
- Construction to start Summer 2023

proposed loop road cross-section



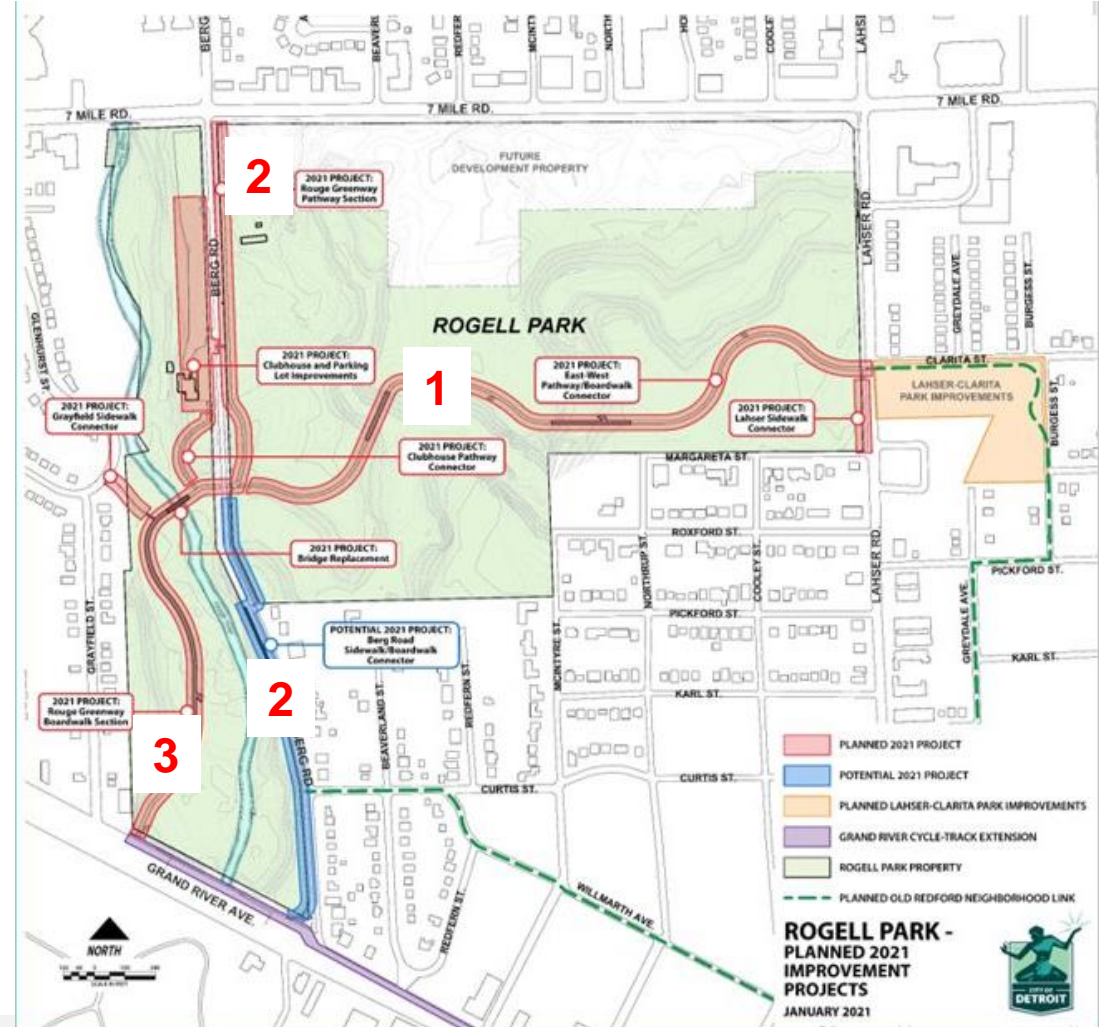
D1 PARK PROJECTS STARTING SOON: Old Redford Link

- Connecting Greydale Ave to Clarita & Burgess St.
- June 2023: RFP out to OCP
- SUMMER/FALL 2023: Construction



D1 PARK PROJECTS STARTING SOON: Rogell Park

- June 2023: Park Construction RFP out to Bid
- June/July 2023: DEGC Development Site Engagement
- July 2023: DEGC Development Site RFP out to bid
- September 2023: Park Construction Start* (dependent on EGLE approval)



D1 PARK PROJECTS IN DESIGN & PLANNING PHASE

- **Milan Park**
- **Kelley Dog Park** (phase 2)

Upcoming Engagement

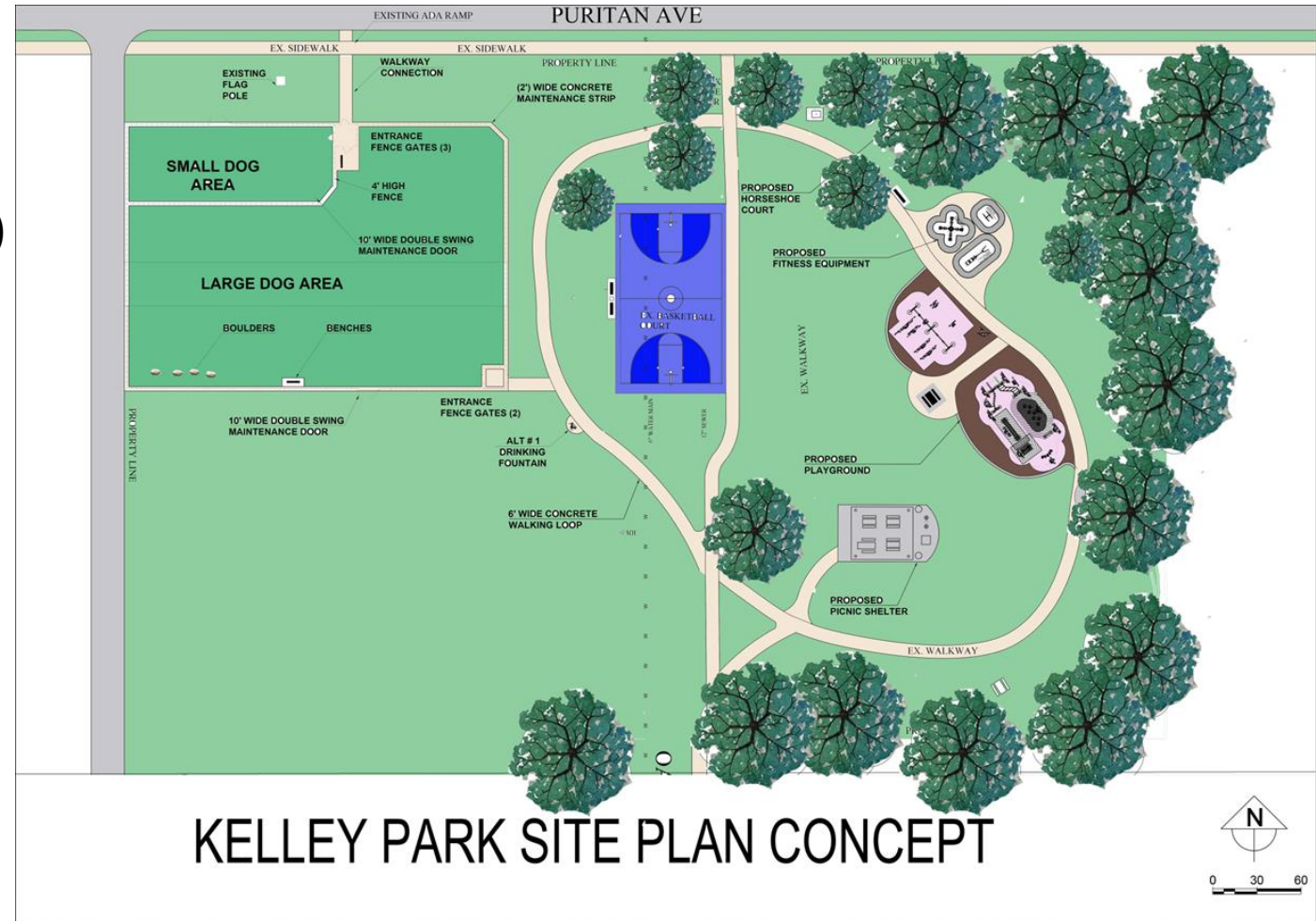
- Milan Park (summer 2023)
- Eliza Howel Master Plan (late 2023-24)
- O'Hair Park Master Plan (late 2023-24)



UPCOMING D1 PARK PROJECTS: Kelley

KELLEY PARK PLANNED IMPROVEMENTS:

- Playground renovation
- Fitness equipment
- New walking loop
- Dog Park (County funded, coming 2024-25)



UPCOMING D1 PARK PROJECTS

MILAN PARK PLANNED IMPROVEMENTS:

Currently conducting community engagement to determine the plan for the park

- Potential amenities include:
- Playground improvements
- Football field repairs
- New entry/walkway from Evergreen
- Address parking issues off Curtis
- New benches and picnic tables
- Add outdoor fitness equipment
- Add shade trees

MILAN PARK

COMMUNITY INPUT - JUNE 8, 2023

**PLAN
YOUR
PARK**
Take part in shaping your community's park!

HOW DO YOU USE THE PARK NOW?

DO YOU OR YOUR FAMILY USE THE PARK NOW? IF YES, THEN HOW?

WHAT WOULD YOU LIKE TO SEE IMPROVED?

CHECK BOXES FOR YES

CHECK BELOW FOR THE AMENITIES YOU WOULD LIKE TO SEE IMPROVED IN THE PARK



Playground improvements



Football field repairs



New entry/walk from Evergreen



Parking issues off Curtis



New benches & picnic tables



Add outdoor fitness



Shade trees



Other

OTHER:
ANYTHING MISSING?

PLEASE SELECT YOUR TOP 3

LIST THE 3 AMENITIES YOU WANT TO SEE THE MOST

- 1) _____
- 2) _____
- 3) _____

CURRENT ISSUE OR CONCERNS?

SUCH AS BROKEN EQUIPMENT, DAMAGED TREES, FLOODING, TRASH, OTHER?



Thank You