



## APPLICATION FOR FIRE HYDRANT USE

**THIS APPLICATION IS TO BE USED WHEN HYDRANT USE IS REQUESTED FOR ANY PURPOSE OTHER THAN DEMOLITION**

### APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_

Company/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

### HYDRANT USE INFORMATION

Property Address: \_\_\_\_\_

Cross Streets: \_\_\_\_\_

Type of Use\*:  Construction  Special Purpose

Hydrant Use Purpose: \_\_\_\_\_

Address at Hydrant: \_\_\_\_\_

Duration:  Max One (1) Month – Non-Metered† Estimated Consumption: \_\_\_\_\_ gallons  
 Six (6) Months to a Year – Metered†

Hydrant Use Start Date: \_\_\_\_\_ Hydrant Use End Date: \_\_\_\_\_

For Metered Use Only: Billing Name (if different): \_\_\_\_\_

Billing Address (if different): \_\_\_\_\_

\*If hydrant use is proposed for demolition purposes, please use Understanding the Demolition Clearance Process and Fire Hydrant Use Permit Application form found on the [DWSD Request a Permit](#) page.

†Applicant shall resubmit application for a new permit if Non-Metered Permit is needed for longer than one month or if Metered Permit is needed for longer than one year.

### HYDRANT REGULATIONS & CERTIFICATION

This permit will authorize the applicant to operate a particular fire hydrant for the purpose of obtaining water on a temporary basis.

1. Provide documentation of the site that shows facility location, hydrant location(s), address, street names, and north arrow.

**HYDRANT REGULATIONS & CERTIFICATION CONTINUED**

2. Permitted users are responsible for the following:
  - a. Any damage to the fire hydrant outside of normal usage.
  - b. Having a knowledgeable individual to operate the hydrant.
  - c. Hydrant to be properly turned on/off and drained after use.
  - d. Disconnect hoses from hydrant when not in use.
  - e. Use an approved backflow preventer to eliminate any possibility of contamination of the water supply in accordance with current cross connection control policies.
    - i. Prior to use, the backflow preventer shall be tested by a certified backflow preventer tester.
  - f. They hydrant must be accessible for emergency service at all times.
  - g. The contractor that may operate a hydrant shall confirm they viewed the training video and conducted proper training along with a supplying the correct tool list to their on-site personnel.
    - i. <https://sendvid.com/9dm313k2>
3. Fire Hydrant Use Permit shall be kept on site at all times while the fire hydrant is being used.
4. All requests which are determined that metering of the water usage is needed will require a meter deposit and coordination with DWSD on meter install.
5. *DWSD prohibits the use of heavy construction equipment or the storage of building material directly over or near DWSD facilities. DWSD also prohibits the use of cranes and balls or hydraulic rams for pavement removal where DWSD facilities are involved. If the water main and/or sewer facilities are broken or damaged as a result of any action on the part of the contractor, the contractor shall be liable for any and all costs incidental to the repair of such broken or damaged water main and/or sewer facilities.*

*I, the undersigned, do hereby indicate that all information contained in this application, accompanying plans, and attachments are complete and accurate to the best of my knowledge and agree to abide by the above regulations.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE	
Hydrant Asset ID: _____	Hydrant Permit No: _____
Reference MOU: _____	
Approved By: _____	Approved Date: _____